

## **CASUAL EVENTS SECURITY SUPERVISOR VACANCY**

Liverpool Experience Campus is where extraordinary events and careers come to life. Located on Liverpool's iconic waterfront, our connected campus brings together award winning venues, on-site hotels, Ticket Quarter ticketing agency and a team of talented professionals who are passionate about creating unforgettable experiences. Home to a convention centre, 11,000-capacity arena and multi-hall exhibition centre, we deliver world class conferences, exhibitions, concerts, cultural events and corporate gatherings. We provide seamless event solutions that attract audiences from across the UK and beyond.

Proudly owned by Liverpool City Council, we exist to bring people together through culture, creativity, innovation and shared experiences. Whether you're welcoming guests, delivering events, driving ticket sales or supporting our operations behind the scenes, you'll play a vital role in shaping memorable moments and showcasing one of the UK's most vibrant destinations.

We are currently looking for a Casual Events Security Supervisor to join our team.

At Liverpool Experience Campus, you'll be part of a team that is dedicated to making a real difference. Some of our key achievements and ongoing initiatives include:

- Disability Confident Employer.
- Sunflower Friendly Business.
- Member of the Fair Employment Charter.
- Real Living Wage employer.
- Social value impact plan - last year we contributed over £6.4m.
- Green Meeting's Gold Standard.
- Sustainability Strategy.
- Positively influencing biodiversity - we have 3 on-site beehives.
- Carbon Neutral Campus.
- Accessibility Strategy.
- AccessAble Guide.

### **About the Role**

The successful candidate will contribute to the safety and security of LEX Liverpool Campus premises, staff, guests, and visitors. Supervise the security and stewarding staff deployed across the campus and ensure they are in line with the measures outlined within LEX Liverpool Campus Security Strategy. Besides, contributing to event delivery ensuring stewarding and security plans are executed by front line staff.

The ideal candidate will have experience of supervising security teams within a live events environment, with a strong understanding of crowd management, access control, incident response and maintaining a safe and secure environment for staff,

visitors and event attendees. They will possess excellent leadership and communication skills, with the ability to motivate a team, make confident decisions under pressure and respond effectively to challenging situations. A proactive and professional approach is essential, alongside the ability to liaise with event organisers, venue management and other key stakeholders to ensure the smooth and safe delivery of events. A valid SIA Door Supervisor licence and previous supervisory experience are essential.

Main duties of this role include:

- To assist the Event Security & Stewarding Managers on all Security and Stewarding operations across LEX Liverpool Campus.
- To supervise dedicated Security and Stewarding staff during events, ensuring security measures are performed in line with LEX Liverpool Campus procedures and policies.
- To be the link between Security and Stewarding teams and event delivery teams, working closely with LEX Liverpool Campus Event and Front of House Managers.
- To ensure the Security & Stewarding are delivering the highest possible standard in customer service to LEX Liverpool Campus visitors.
- To deliver team briefings to Security & Stewarding teams on the event floor.
- To ensure all Security & Stewarding staff are signed in and out for working duties, with correct uniform and presentation to perform their duties.
- To take responsibility for signing in and out the relevant kit to perform Security & Stewarding duties, including buildings keys, access card, ticket scanner etc.
- To respond to and report incidents in an accurate and timely manner, ensuring radio communications with the Security Control Room team.
- To be an advocate of Health & Safety and Fire Safety across the venue.
- To complete the relevant pre and post events checks using the Halo system, ensuring H&S concerns are raised and addressed with the on-duty manager
- To allocate the relevant fire routes to Security & Stewarding teams and to assist with the coordination of emergency response plans during an event.
- To utilise First Aid at Work training and be the first responder to any First Aid incidents taking place during an event, escalating wherever necessary.
- To ensure Security & Stewarding kit and technology is deployed effectively during an event open period.
- To assist in the delivery of queue and crowd management plans during events.

We highly value the behaviours, attitudes and skills which will help you to develop and excel in this role. In this case, we're looking for someone who demonstrates strong leadership, takes ownership of their responsibilities and leads by example.

- You will be confident in managing and motivating security teams within a fast-paced, high-pressure arena environment, maintaining high standards of professionalism, communication and accountability always.
- You will have a proactive approach to problem-solving, the ability to remain calm under pressure and the confidence to make informed decisions when dealing with challenging situations.
- A strong focus on teamwork, customer service and public safety is essential, alongside the ability to build positive working relationships with colleagues, event organisers and key stakeholders.
- Above all, we're looking for someone who takes pride in delivering safe, secure and successful events, while creating a welcoming and positive experience for everyone attending the venue.

If you are a hardworking and committed professional ready to contribute to our continued success, we'd love to hear from you.

Join us at Liverpool Experience Campus and be part of something extraordinary.

Please note, we may close this vacancy before the stated closing date if we receive sufficient applications for the position. Therefore, if you are interested in this position, please submit your application form as soon as possible.

**Closing Date:** 31 October 2026

**Interview Date:** 28 October 2026

For further information, assistance, or to obtain information, please contact the People team via email at [recruitment@lexliverpool.com](mailto:recruitment@lexliverpool.com)

## Values

At Liverpool Experience Campus, our values shape every moment of how we work together. **One Big Team** means we collaborate, support each other and celebrate shared success. **Take The Initiative** empowers our people to be proactive and confident in making things happen. **All Welcome** reflects our commitment to inclusion, ensuring every colleague and visitor feels respected and valued. And with **Every Moment Matters**, we focus on delivering exceptional experiences - for our city and each other.

## Equality, Diversity & Inclusion

We believe our strength lies in the diversity of our people. At Liverpool Experience Campus we're proud to champion equality, inclusion and belonging, creating an environment where every individual feels respected, valued and is encouraged to be themselves.

We strongly encourage and welcome applications from suitably qualified candidates from individuals of all backgrounds and identities regardless of age, disability, gender

reassignment, marriage or civil partnership status, race, religion or belief, sex or sexual orientation.